



# West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

OFFICE OF THE REGIONAL MANAGER, PURULIA REGION,  
TARIT BHAVAN, 1<sup>ST</sup> FLOOR, DESHBANDHU ROAD, PURULIA-723101

E-mail- [rm.purulia@wbasedcl.in](mailto:rm.purulia@wbasedcl.in)

Telephone no.: 9332793050

## NOTICE INVITING TENDER

Open Tenders, are invited by the S.E. & Regional Manager, WBSEDCL, Purulia Region, Tarit Bhavan (1st Floor). Purulia-723101(W.B.) from experienced, resourceful, bonafied & working agencies for Engagement of personnel for rendering catering services to IB boarders, housekeeping, gardening, day to day maintenance and other allied services of WBSEDCL's Inspection Bungalow located at Beside Tarit Bhavan, Deshbandhu Road, Near Goshala More, Purulia-732101 under Purulia Region. Tenders will be in two parts/ two sealed envelopes (Part-I : Techno-Commercial Bid, Part-II : Financial Bid) super scribed with Notice Inviting Tender No. and Date, Name of the work, Name of the Bidder, Due date of Opening

Tender Notice No.	Name of the Work	Estimated Amount excluding GST (Rs)	Earnest Money (Rs)	Tender Fee	Time Period of Contract
RM/PRO/IB/2026-27/01 dtd. 02.06.2026	Annual maintenance and other allied services of Purulia Inspection Bungalow, WBSEDCL, Beside Tarit Bhavan, Deshbandhu Road, Near Goshala More, Purulia-732101 under Purulia Region.	Rs. 16,44,576 (Rupees sixteen lakh forty four thousand five hundred seventy six only)	Rs.32891.52	Rs. 250.00	02 years. , Further extension of 01 year upon satisfactory performance

## Schedule of Key Dates

SL. No.	Activity	Date & Time
1.	Date of Issue of NIT	: 02.06.2026
2.	Pre-bid meeting at the Chamber of Regional Manager, Purulia Region, WBSEDCL and Tender Sale Starts	: 05.06.2026 at 11.00A.M.



Registered office of the Company- Vidyut Bhavan, Block- DJ, Sector- II,  
Bidhannagar, Kolkata- 700091.

Corporate Identity Number (CIN) - U40109WB2007SGC113473.

Website of the Company: [www.wbasedcl.in](http://www.wbasedcl.in)



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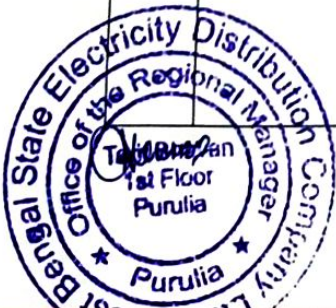
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3.	Last Date of tender Sale	:	18.06.2026 upto 02:00 P.M
4.	Bid submission start date	:	05.06.2026 from 4.00 P.M.
5.	Last date of submission of Technical Bid and Financial Bid.	:	18.06.2026 upto 4.00 P.M.
6.	Last Date of submission EMD	:	18.06.2026 upto 4.00 P.M.
7.	Opening of Technical Bid at the Office of the Regional Manager, Purulia Region, WBSEDCL.	:	19.06.2026 at 12.30 P.M.
8.	Opening of Financial Bid for technically qualified bidders at the Office of the Regional Manager, Purulia Region, WBSEDCL.	:	25.06.2026 at 12:30 P.M.
9.	Validity of offer	:	180 days w.e.f the date of opening of financial bid.
10.	Financial Bid	:	Rate shall be quoted in value (Rs) above/ less/ At par against the Estimated value.
11.	Bid Submission	:	The Bidders are required to submit the Technical and Financial Bid documents in the Tender Box available at the Office Visitors area . The documents should be complete in all respect.
12.	These procedure will be followed	:	<ul style="list-style-type: none"><li>• Names of the technically qualified bidders as per the bid criteria after verification with original &amp; evaluation will be displayed in this office notice board.</li><li>• The financial bid documents of the technically qualified bidders will only be opened.</li><li>• List of Financial comparison chart of bidders will be published on the next day after opening. WBSEDCL reserves</li></ul>



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		the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason's whatsoever.
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## INVITATION TO BID

### **1.0 SCOPE OF WORK:**

1.1 Engagement of personnel for rendering catering services to IB Boarders, housekeeping, gardening, day to day maintenance and other allied services of WBSEDCL's Inspection Bungalow located at Beside Tarit Bhavan, Deshbandhu Road, Near Goshala More, Purulia-732101 under Purulia Region for the contractual period of 02 (Two) years

1.2 **Extension of contract:** One year after the satisfactory completion of initial two years contract.

### **2.0 SUBMISSION OF TENDER:**

The tender will be submitted in two bid systems i.e. Techno-Commercial bid & financial bid, in the Tender Box available at Purulia Region Office.

### **3.0 ELIGIBILITY CRITERIA OF THE BIDDER:**

#### **3.1 Technical:**

A bidder shall be considered technically eligible, with experience of having successfully completed works in Similar related field for a minimum 03 (three) years.

#### **3.2 Commercial & Financial :**

3.2.1 The annual turnover of the bidder should not be less than twice the estimated cost, for the last three years.

3.2.2 Working capital in the year, proceeding the year of bid submission shall be equal to or greater than the estimated tender amount, duly authenticated by a Chartered Accountant (CA) with UDIN number

3.2.3 In case documents certifying credit facility from a scheduled bank is submitted, the requirement given in cl 3.2.2 shall be judged by adding available credit facility and working capital taken together (Financial Capability proof certificate from bankers, one year from date of Publication of Tender).

3.3 The Bidder must submit documents/order copy to substantiate the qualifying requirement of the technical bid

3.3.1 Annual Audited Financial Report for last two years to be submitted for verification in respect of bidders for whom audit of account is mandatory. For those whose audit of accounts is not mandatory, they shall submit copy of IT returns along with related enclosures for last two years

3.3.2 Photocopy of following documents:

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- ✓ GST Registration certificate.
- ✓ Current Challan for depositing GST & return filed for the last two years.
- ✓ Copy of IT return for last two financial years, PAN Card, as applicable.
- ✓ Professional Tax (PT) receipt challan
- ✓ EPF, ESI/Mediclaim, certificate of compliance of statutory obligations
- ✓ Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt./PSU in which the bidder is involved, the party's concerned and the disputed amount.

3.4. All documents must be self authenticated.

3.5. Notwithstanding anything stated above, the owner (WBSEDCL) reserves the right to assess the Capacity and capability of the bidder to execute the work, should the circumstances warrant such assessment in the overall interest of the owner.

3.6. Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have,

3.6.1. Made misleading or false representation in the forms, statements and attachments Submitted in proof of the qualifying requirements and/or

3.6.2. Record of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completions, litigation history or financial failure.

#### 4.0 Pre-Bid Meeting:

4.1. Pre bid meeting will be held on 05.06.2026. at 11-00 hours at the Office of the Regional Manager, Purulia Region, WBSEDCL.

4.2. Any change in date shall be available in WBSEDCLs website and notice board of the Office.

4.3. Non attendance at the Pre-bid meeting will not be a cause for disqualification of bidders.

4.4. If there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder may submit their queries to the tendering authority on or before 05.06.2026. The clarification given in the pre-bid discussion shall be final and binding on the bidder, being a part of the original Bid Documents.

#### Note:

1. WBSEDCL reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason(s) whatsoever.
2. WBSEDCL reserves the right to go to divisible contract, if necessary.
3. WBSEDCL is not necessarily bound to accept the lowest offer.
4. Tender cost /Tender Fee is non refundable.
5. No interest shall be payable for Bid Guarantee/EMD.

Any extraneous conditions will be treated as non-responsive.

The bids must be submitted in prescribed proforma only, where indicated i.e. Annexure 1.



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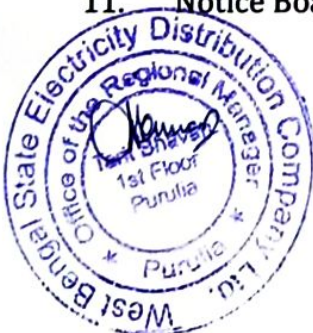
8. Bidders shall ensure that all pre-requisites are duly fulfilled by them and if there be any dispute regarding non-submission of any document, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons.
9. The bidder is expected to examine carefully all instructions, conditions, forms schedules terms, annexure, specifications and drawings of the bidding document. Bids, which are determined to be not substantially responsive to the requirement of the bidding document, may lead to rejection.
10. Earnest Money (EMD) : Earnest Money Deposit shall be submitted through Demand draft. In case of unsuccessful/ rejected bids, the EMD shall be refunded. However for successful bids, the EMD will be refunded by WBSEDCL as per norms.
11. Performance Bond/Security Deposit: In respect of successful Bidder, the Earnest Money (@2%) after acceptance of Tender shall be converted as a part of the Security Deposit. The total Security Deposit shall be of 10% of the contract price (to be mentioned in the Order) to guarantee the faithful performance and security of the contract in accordance with all the conditions and terms stipulated herein and the relevant format attached. Performance Bond will also have the guarantee for successful and satisfactory performance of the service rendered under the contract till the expiry of the contract period as stated herein before.

11.01. The Performance guarantee is to be submitted to the Controlling Officer of the work immediately on receipt of the order.

*(Handwritten Signature)*  
(R.K. Trikader) *21/06/26*  
S.E & Regional Manager  
Purulia Regional Office  
W.B.S.E.D.C.L.  
Purulia Region, WBSEDCL

TO:

1. M/s S&S Electricals, Sarat Chandra Sarani, Deshbandhu Road, Purulia- 723101
2. M/s Debnath Chandra, Nirmal Danga, PO & Dist-Bankura, Pin- 722101
3. M/s Gopal Chandra Bhui, Rampur Hazra Lane, Bankura, Pin- 722101
4. M/s Bahadur Ray, Suri, PO& Dist- Birbhum, 731101
5. M/s Akbar & Company, Vill: Urala, Post- Kanchiara, Dist- Nort 24 Parganas, 743711
6. M/s Shipra Constructions. Prop S Bose, Bosepara, PO\_ Kotaipur, Dist- Bankura, Pin- 722141
7. M/s Sankar Prasad Jana, Chiranjibpur, PO-Haldia, Purba Medinipur, 721604
8. M/s Bengal Power Corporation, Keshpur Hospital Rd. , Dist- Paschim Mednipur, Pin- 721150
9. M/s Rising Enterprise, Vill-Begumpur, PO- Keshiary, Dist- Paschim Mednipur, 721133
10. M/s Suraj Agency, HC Sarkar Lane, PO-Krishnanagar, Dist- Nadia, 741101
11. Notice Board



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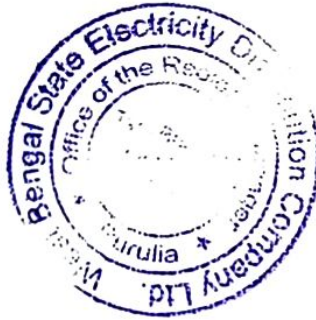
**Memo No.: RM/PRO/ESTB/IB/267**

**Dtd: 02.06.2026**

Copy forwarded to for information:

- i. The ACE & Zonal Manager, Midnapore Zone, WBS E D C L
- ii. The Manager (HR&A)/ (F&A), Purulia Region, WBS E D C L- with the request to attend during tender opening
- iii. The Asst. Engineer (Civil), Purulia Region, WBS E D C L- with the request to attend during tender opening
- iv. NOTICE BOARD

*Pranab*  
*02/06/26*  
S.E & Regional Manager  
Purulia Region, WBS E D C L  
Pranab  
S.E & Regional Manager  
Purulia Regional Office  
W.B.S.E.D.C.L





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## ANNEXURE 1

Tender Inviting Authority: Regional Manager, Purulia Region, WBSEDCL.

Name of Work :Engagement of personnel for rendering catering services housekeeping, gardening, day to day maintenance and other allied services of WBSEDCL's Inspection Bungalow located at Beside Tarit Bhavan, Deshbandhu Road, Near Goshala More, Purulia-732101 under Purulia Region

NIT No.: RM/PRO/IB/ 2026-27/01 dtd. 02.06.2026

Sl. No.	Description of Work	Quantity	Estimated Value	Quoted Rate (in Rs.)	Quoted Amount in words
1	2	4	5	6	9
1	Annual maintenance and other allied services of Purulia Inspection Bungalow, WBSEDCL, Beside Tarit Bhavan, Deshbandhu Road, Near Goshala More, Purulia-732101 under Purulia Region	1 No.	Rs. 16,44,576.00		
<b>Total in Figures</b>					

Signature and Seal of Bidder



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